



FAMILY CHRISTIAN ACADEMY

ENROLLMENT APPLICATION PART 1 OF 2



A STUDENT INFORMATION Use separate Enrollment Application form for each student. Additional forms are available at FamilyChristianAcademy.com

Home Education Primary Teacher: Mother Father Legal Guardian Other _____

Choose: Re-enrollment New Student Choose: Male Female School Year _____

First Name _____ Middle Name _____ Last Name _____ Yes No

Date of Birth _____ Social Security Number _____ Grade Level _____ Graduating K, 8th or 12th

Address _____ New Address? Yes No City _____ State _____ Zip _____ County _____

Student Telephone (Cell) _____ Student's Driver's License# _____ Student E-mail _____

Is student dually enrolled with co-op, tutorial, or college program? Yes No If yes, fill out next line.

Name of Organization _____ City _____ State _____ Website _____

B MOTHER'S INFORMATION PARENT LEGAL GUARDIAN

First Name _____ Middle Name _____ Last Name _____ Social Security # _____

Place of Employment _____ Occupation _____ Email Address _____

Telephone (Home) _____ Telephone (Cell) _____ Telephone (Work) _____ Driver's License # _____

Educational level? GED High School Diploma College Degree _____
degree obtained

C FATHER'S INFORMATION PARENT LEGAL GUARDIAN

First Name _____ Middle Name _____ Last Name _____ Social Security # _____

Place of Employment _____ Occupation _____ Email Address _____

Telephone (Home) _____ Telephone (Cell) _____ Telephone (Work) _____ Driver's License # _____

Educational level? GED High School Diploma College Degree _____
degree obtained

D CHURCH INFORMATION

Church Family Attends _____ # of years attending _____

Pastor's Name _____ City _____ Phone _____



A FAMILY QUESTIONNAIRE Please note that marking false information on these forms will result in student expulsion.

- 1. Does family disagree with FCA's Statement of Faith?
2. Has student had any type of in/out school suspension or expulsion?
3. Has student been arrested or held for questioning?
4. Has student been in a substance abuse or rehabilitation program?
5. Is student pregnant?
6. Is student the mother or father of a child?
7. Has student ever been involved in a gang or cult?
8. Does student smoke or use drugs?
9. Is student married?
10. Does student have any IEP documents or special ed reports?
11. Has any member of this family ever enrolled or tested with FCA?
12. Has the student been home educated before?
13. Do you have a K, 8th or Senior student that will be graduating?
14. Do you have a student interested in Football, Cheerleading, Volleyball, Basketball, Baseball, Soccer, Softball, Golf?
15. How did you hear about FCA? Curriculum Fair, Magazine, Web, Friend, Other:

NOTE: If you answered yes to any of questions 1-9, student is not eligible to be a member of Family Christian Academy. However, FCA believes in supporting a families' decision to choose the method of education they feel is best for their student. For this reason, FCA refers this completed application to Hope & Heritage Academy, a corresponding school that is able to assist you with the same services available to FCA members. Applications must be submitted with a letter of explanation. Members of Hope & Heritage Academy adhere to additional requirements for accountability reasons, thereby requiring a higher fee schedule. H&H students are required to purchase and complete the Bible study, God's Plan for Man (cost \$75). Upon successful completion of this course, students may earn 1 Bible credit. Students are also required to register for the Stanford Achievement Test. To enroll, complete forms A-E. (see Hope & Heritage fee schedule under Home Education on form A)

B ACHIEVEMENT TESTING Do not complete this section unless you are pre-paying for achievement testing.

Locations available, please choose your first and second choices by writing a 1 or 2 next to the following locations:

- Bristol, TN, Cookeville, TN, Gallatin, TN, Madison, TN, Orlando, FL
Chattanooga, TN, Dickson, TN, Hendersonville, TN, Memphis, TN, Pleasant View, TN
Clarksville, TN, Donelson, TN, Jackson, TN, Murfreesboro, TN, Smyrna, TN
Columbia, TN, Franklin, TN, Knoxville, TN, Old Hickory, TN

Private Test, FCA Administered, Private Test, Certified Teacher, Must submit teacher certification within 30 days. Family members do not qualify to test a student.

C SCHOOL POLICIES

Enrollment: Enrollment is open year round. FCA recommends that students be enrolled before March 31st to qualify for the Early Bird enrollment offer and no later than August 1st to avoid violation of state truancy laws. FCA's school year begins on July 1st and expires on June 30th of the following year. Enrollment begins when parents/legal guardians submit enrollment forms and required fees.

FCA reserves the right to update policies and procedures throughout the course of the year that will improve standards of academic excellence.

Home Education Reports: Each home educating family must submit an Attendance and Progress Reports twice annually for the first and second semester. The reports are due on January 15th and July 15th. A late fee of \$10 will be assessed for each report submitted after the deadline. Attendance and grades may also be submitted online by accessing the FCA Online Service Center. You will need your family ID and password to access FCA's secure site. Student reporting must be kept up-to-date. If parents do not supply FCA with required reports in a timely manner the following may occur. 1) Reports may not be posted until next grading period. 2) FCA will not be able to create a credible student transcript. 3) The records department will be unable to transfer records until all reporting obligations are made current. 4) Families not submitting required Attendance and Progress reports by due dates are truant and in violation of enrollment policies. Membership in FCA is suspended until records are brought current.

Refunds: All fees are non-refundable as they cover the cost to perform a service.

School Attendance: Students are required to complete 180 days of school with a minimum of 4 hours of instruction per day. Attendance days may only be recorded while the student is a registered member of FCA.

Testing Requirements and Recommendations: FCA offers two types of testing. The first is a Diagnostic Placement test offered year-round. This test is helpful in determining the appropriate grade level in which a student should begin course work. The second type of test is the Stanford Achievement that is a nationally recognized test used to help determine students' mastery of material covered. FCA provides the Stanford Achievement Test each year in the spring for K-12th grade students. Students home educating with FCA are not required to take an annual achievement test, although FCA recommends testing in grades 3, 6 and 9-12 and every year to aid in tracking annual progress. In order to graduate with an FCA approved diploma, students must meet the FCA credit requirements and obtain a qualifying score from one of the following tests during the 11th or 12th grade. High school Stanford Achievement Test - minimum score of 4, college entrance ACT - minimum score of 20, college entrance SAT - minimum score of 500 verbal/500 math. All on-campus and Online Academy students are required to take an annual achievement test with FCA.

Expulsions: FCA reserves the right to expel a student if the parent or student does not cooperate with the school or the educational process. This decision may be made at the sole discretion of the administration.

By signing, I understand and agree with FCA's Statement of Faith and agree to abide by School Policies.

Signature lines for Mother's Signature, Father's Signature, Print Name, and Date.