



# FAMILY CHRISTIAN ACADEMY

## STUDENT TRANSFER-REQUEST FOR RECORDS

# B

### A STUDENT INFORMATION

Full Legal Name of Student

Date of Birth

Social Security Number

Grade

Last School Attended

Last Day Attended

School Address: (incomplete address will delay enrollment)

City

State

Zip

Phone

Fax

I give permission to release all school records for this student including medical records, achievement testing scores, special education forms, psychological evaluations, disciplinary records, and a complete copy of the cumulative folder.

Signature of Parent or Guardian

Print Name

Date

### B SCHOOL OFFICE USE ONLY - DO NOT MAKE ANY MARKS BELOW THIS LINE IF YOU ARE NOT A SCHOOL OFFICIAL

FAMILY CHRISTIAN ACADEMY RECORDS OFFICE  
925 INDUSTRIAL DRIVE, OLD HICKORY, TN 37138

CONTACT INFORMATION:  
OFFICE: 615-847-3999, FAX 615-847-2217

#### NOTE TO LAST SCHOOL ATTENDED

- Does this student have an IEP or Special Ed Report?  yes  no  
(If yes, please include along with copies of birth certificate and health records.)
- Has student ever been expelled or suspended from your school?  yes  no
- Has student ever had an in school suspension?  yes  no

Office Use Only:

1st Request

2nd Request

3rd Request

Date Received

#### NOTE: Tennessee Enrollments

- A. This student is enrolled in our education program. This is not a home school program.
- B. Family Christian Academy was founded in 1990 and is listed with the Tennessee Department of Education as a Category IV: Church-Related School. Our program is entirely operated under the provisions of TCA Tennessee Code Section 49-50-801. Students enrolled in our program are not required to register as a "home schooler" with the local superintendent of schools. Our status and operational distinctions were most recently confirmed as complying with the Tennessee educational standard in a memo dated Feb. 18, 1999 from Commissioner Jane Walters to all superintendents.